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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
THROUGH : Deputy Director of Training
FROM : Registrar/TR

DATE: 17 April 1958

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SUBJECT: Weekly Activity Report No. 15
9 April - 15 April 1958

Document No. 29NO CHANGE in Class. ☐☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1787

Date: 09 MAR 1978 By: I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. For some time the matter of tutorial training has been a concern. There have been evidences of increased activity in headquarters tutorial-type training being performed by conscientious instructors who are hesitant to turn down a request. It reached sufficient proportions that has directed that no tutorial training requests can be accepted by his headquarters instructors except when: (1) there is a "green sheet" requesting this special consideration; (2) there is adequate justification that tutorial, as opposed to regular course training, is imperative; and (3) there is evidence that this justification has been approved by and processed through the Registrar/TR. Of course, none of this applies to existing procedures in covert training.

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2. I have discussed with a very valid request for the external training of one ORR employee in Economics at the University of Chicago. Coincidentally, the employee has already received a LaVerne Noyes Foundation scholarship grant in the amount of \$840 for the pursuit of full time training at the University. Since a condition of the grant is full-time training, thus coinciding with one of our external training objectives, I see no reason why we cannot integrate our financial support with the grant amount at a net savings to the Government.

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25X1 3. An attempt was made by []
25X1 [] who is being reassigned to his parent service, to
collect per diem for the period spent in Ops Familiariza-
tion at [] which gives the
25X1 Director of Training the authority to establish per diem
rates for training programs, including those conducted at
25X1 [] was used as the basis for our disapproval of
25X1 this claim. [] discussed this case with Mr.
[] Chief/Support Staff/PPC (the Office of assign-
ment of the individual concerned), [] MPD; and
25X1 []

4. A representative of OSI has alerted me to a proposed
modification in that Office's Intelligence Products Exhibit
which should be of considerable interest. I gather that the
addition to the exhibit will be an audience-operated jamming
device which has been reconstructed by Scientific personnel
from analyses of noises in a successful []
25X1 effort.

25X1 5. The first OTR employee who will receive a Language
Award is [] Excluding normal tax deductions, he
should get a check for \$100 as a result of achieving elemen-
tary comprehensive proficiency in Polish. I have asked that
the award check be forwarded to me instead of direct to the
employee on the presumption that DTR may wish to present the
award in person at a staff meeting or appropriate ceremony.

6. An ORR requirement was received late Thursday
afternoon to place two of their employees in the photo-
interpretation phase of a course being conducted by the Navy
Hydrographic Office. The training was to begin on Monday.
Contacts were made with the Navy and by Friday morning, all
arrangements for enrollment, including cover and security
aspects, had been completed. On Monday, Navy called to re-
quest that consideration be given to extending the training
period to three weeks, the additional week being for the
field phase of the program. ORR and I agreed to the exten-
sion. As a result of this contact the Hydrographic Office
has invited us to discuss with them at an early date some of
their other training programs which may be of interest to
the Agency.

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8. Mr. Carey, Legislative Counsel's Office, made some further inquiries with R/TR on the Kerns and Elliott Bills. He had at hand [redacted] proposed response for DCI's signature. 25X1

9. Two trainees have recently distinguished themselves in external programs. [redacted] Office of Logistics, recently completed a twelve-week management course at Fort Lee, Virginia. [redacted] received a grade of "outstanding", and the Army has indicated that his work was superior in all respects. [redacted] NEA Division, recently completed a nine-month language program at the Army Language School, Monterey, California. [redacted] received a grade of "A" and was first in a class of six people. The two owning Offices have been notified of these reports. 25X1 25X1 25X1 25X1

10. Commander Jordan of the Naval Intelligence School called to ascertain whether OTR could provide a lecturer on 23 June in their two-week Reserve Officers Refresher Course. Subject field - The Intelligence Community. A formal request will be made of DTR. Meanwhile, I have alerted [redacted] 25X1

11. During the week 9 April - 15 April 1958, there were 961 persons enrolled in OTR conducted courses. The Break-down for enrollment is as follows:

230 enrolled in 40 classes (16 languages) during hours
109 enrolled in 22 classes (9 languages) before hours
144 enrolled in 25 classes (10 languages) after hours
90 enrolled in 6 area courses
250 enrolled in 9 Intelligence School courses
118 enrolled in 6 Operations School courses
20 enrolled in 1 Communism School course

[redacted] 25X1